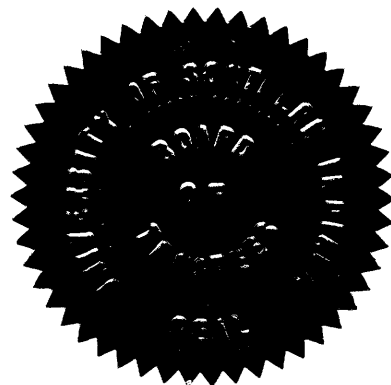


MINUTES
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

July 10, 1992



MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

July 10, 1992

The University of Southern Indiana Board of Trustees met in annual and regular sessions in the Sycamore Room of the Jasper Holiday Inn in Jasper, Indiana, on Friday, July 10, 1992. Present were Trustees Bruce Baker, Charles Combs, J. David Huber, Thomas McKenna, Joseph O'Daniel, Kristel Swan, Robert Swan, and Harolyn Torain. Also attending were President David Rice; Vice Presidents Donald Bennett, Sherrienne Standley, and Byron Wright; Vice President Robert Reid was represented by Associate Vice President for Academic Affairs M. Edward Jones; and Faculty Senate Chairperson Marlene Shaw.

There being a quorum present, Mr. Baker called the meeting to order at 9:25 a.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. ANNUAL MEETING OF THE BOARD

The annual meeting of the University of Southern Indiana Board of Trustees was held preceding the regular session. The minutes of the annual meeting are appended.

B. APPROVAL OF MINUTES OF MAY 9, 1992, MEETING

The minutes of the May 9, 1992, meeting were approved as amended by consensus.

C. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting was set for Thursday, September 3, 1992.

D. PRESIDENT'S REPORT

Dr. Rice reported that Dr. Reid is attending the Harvard Institute of Educational Management this month.

Dr. Rice also reported that the Indiana Commission for Higher Education has reached an agreement with the Kentucky Council for Higher Education to allow students from designated Indiana and Kentucky counties to attend institutions in both states at in-state rates.

E. APPROVAL OF RESOLUTION OF APPRECIATION TO JOSEPH E. O'DANIEL

The following resolution of appreciation to Joseph E. O'Daniel was approved by consensus.

WHEREAS, the University of Southern Indiana was founded in 1965 and established as a separate state university in 1985, and

WHEREAS, the Board of Incorporators was appointed by the Governor in 1984 to guide the process of separation, and

WHEREAS, the first Board of Trustees was appointed by the Governor in 1985, and charged with developing Indiana's sixth state university; and

WHEREAS, Mr. Joseph E. O'Daniel has been actively involved in the development of the University since 1965, and

WHEREAS, Mr. O'Daniel was a member and vice chairman of the Board of Incorporators, a member and officer of the first Board of Trustees, serving continually since 1985, and

WHEREAS, Mr. O'Daniel has served with distinction as chairman of the Board of Trustees since 1989, and

WHEREAS, the University has experienced extraordinary progress during his chairmanship,

NOW THEREFORE BE IT RESOLVED that at its eighth annual meeting, the Board of Trustees, assembled at Jasper, Indiana, on July 10, 1992, commends Mr. Joseph E. O'Daniel for his dedication to the full development of educational opportunities for the people of Indiana, and

FURTHER RESOLVED that this resolution shall be adopted and spread upon its minutes for all time as a perpetual recognition of the deep gratitude owed by the University, its trustees, officers, students, and faculty, to Mr. Joseph E. O'Daniel for his devotion to its development.

F. OTHER BUSINESS

Dr. Rice reported that former Associate Vice President for Academic Affairs Sandra Singer resigned from the University to take the position of Vice Chancellor for Academic Affairs at Purdue University Calumet.

Dr. Rice also reported that the I.U. School of Medicine, Evansville Center, plans to appoint a new director before the fall semester begins.

Dr. Rice welcomed Professor of Biology Marlene Shaw, who is the newly elected Faculty Senate Chairperson.

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF HEALTH PROFESSIONS BUILDING PLANS FOR BID

Architects from Odle McGuire & Shook, Duane Odle and Luky Ilioiaia, presented final construction documents and cost estimates for the Health Professions Building. Approval of these documents is necessary before they are submitted to prospective bidders. Mr. Odle reported that if the plans are approved, the final review coordination and printing of documents will begin. Mr. Odle added that all bids are expected to be received by August 26 and that information should be presented to the Board by the end of August. Discussion then followed on the plans.

On a motion by Mr. Swan, seconded by Mr. Combs, the Health Professions Building Plans for Bid were approved.

B. APPROVAL OF RESOLUTION TO APPOINT A COMMITTEE TO AWARD CONTRACTS FOR CONSTRUCTION OF THE HEALTH PROFESSIONS BUILDING

On a motion by Mr. McKenna, seconded by Mr. Swan, the resolution to appoint a committee to award contracts for construction of the Health Professions Building was approved.

WHEREAS, the Board of Trustees of the University of Southern Indiana wishes to enhance the completion of the construction of the Health Professions Building on a timely basis, and

WHEREAS, the construction bids will be received in August 1992 and the next scheduled meeting of the Board of Trustees is not until September 1992,

NOW, THEREFORE, BE IT RESOLVED THAT the Chairman of the Board is authorized to appoint a committee of Trustees to award the contracts after all bids have been received and reviewed by architects and University officials, and

FURTHER RESOLVED that the committee is authorized to award the contracts on behalf of the Board of Trustees, and

FURTHER RESOLVED that the committee will report its actions at the next scheduled meeting of the Board of Trustees.

Mr. Baker appointed the members of the Finance Committee -- Mr. Combs, Mr. Huber, Mr. O'Daniel, and Mr. Swan -- to serve on the committee to award the contracts on behalf of the Board of Trustees.

C. APPROVAL OF REQUEST FOR GENERAL REPAIR AND REHABILITATION FUNDS

On a motion by Mr. Combs, seconded by Mr. McKenna, the following funding authorization request was approved.

This request seeks authorization for President Rice to request the approval of the Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana for appropriation of general repair and rehabilitation funds in the amount of \$157,568 for the listed projects.

Medical Education Center electrical feeder cable	\$ 8,068
Utility tunnel pipe rack replacement	25,052
Lichtenberger building roof	12,131
Atheneum ramp	15,000
University Theatre building renovation	75,000
Walkway Replacement	22,317

D. REVIEW OF LEGISLATIVE OPERATING APPROPRIATION REQUEST FOR 1993-95

The 1993-95 biennial legislative operating appropriation request for operating expenditures and fee replacement is to be submitted to State agencies in September, 1992. The request was reviewed at this meeting, and will be presented to the Board for approval at the regular meeting in September. Discussion followed on the legislative operating appropriation request.

E. APPROVAL OF LEGISLATIVE CAPITAL IMPROVEMENT BUDGET REQUEST FOR 1993-95

On a motion by Mr. Swan, seconded by Mr. O'Daniel, the Legislative Capital Improvement Budget Request for 1993-95, Exhibit II-A, was approved.

The capital request consists of two new construction projects (the General Classroom Building and an addition to the University Center), general repair and rehabilitation and infrastructure funding.

F. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

On a motion by Mr. O'Daniel, seconded by Mr. Combs, the following Budget Appropriations, Adjustments, and Transfers were approved.

1. Additional Appropriations

From: Unappropriated Current Operating Funds

To: 1-10160	Arts Commission Music Supplies & Expense Capital Outlay	\$ 1,308 1,948
To: 1-10170	USI Theatre Personal Services Supplies & Expense	708 236
To: 1-10190	WSWI Capital Outlay	412
To: 1-10200	School of Liberal Arts Personal Services Supplies & Expense	12,071 250
To: 1-10240	Foreign Language Personal Services	50
To: 1-10251	Center for Communal Studies Supplies & Expense	489
To: 1-10300	School of Science & Technology Capital Outlay Personal Services	1,307 3,113
To: 1-10310	Biology Supplies & Expense	95
To: 1-10312	Lilly Development Shaw & Denner Supplies & Expense	358

To: 1-10320	Engineering Technology Capital Outlay	301
To: 1-10350	Geology Supplies & Expense Capital Outlay	958 4,990
To: 1-10410	Nursing Supplies & Expense	588
To: 1-10700	School of Business Personal Services Supplies & Expense Capital Outlay	18,953 220 244
To: 1-10800	School of Education Personal Services	18,347
To: 1-13200	Library Supplies & Expense Repairs & Maintenance	10,999 7,500
To: 1-14004	Counseling Personal Services	413
To: 1-14101	Intramurals Personal Services Supplies & Expense	966 300
From: Unappropriated Designated Funds		
To: 2-23100	Faculty Development Travel Supplies & Expense	22,848
From: Unappropriated Auxiliary Funds		
To: 3-30602	Athletics - Baseball Prizes and Awards	115
To: 3-30603	Athletics - Men's Tennis Special Events	105
To: 3-30604	Athletics - Women's Tennis Special Events	137
To: 3-30605	Athletics - Women's Basketball Special Events	546
To: 3-30607	Athletics - Softball Special Events	391
To: 3-30610	Athletics - Soccer Concessions Expense	5,101
To: 3-30611	Athletics - Volleyball Supplies and Expense	40

To: 3-30800	Day Care Center Supplies and Expense	477
To: 3-30900	New Harmony Operations Advertising Expense	1,650
From: Unappropriated Restricted Funds		
To: 4-46104	Sunbeam Project Supplies & Expense	640
To: 4-46109	Vanderburgh Solid Waste Project Personal Services Supplies & Expense	7,962 11,038
To: 4-46128	Work/Family Directors Development Supplies & Expense	882
To: 4-46212	Faculty Research, Hart Personal Services Supplies & Expense	45 2,697
To: 4-46213	Caborn/Welborn Project Personal Services Supplies & Expense	640 1,560
To: 4-46304	1991-92 CASE Program Supplies & Expense	23
To: 4-46306	Faculty Research, King Personal Services Supplies & Expense	935 1,743
To: 4-46307	DOE CASE Program 92 Personal Services Supplies & Expense	17,870 2,130
To: 4-46500	Faculty Research, Quddus Personal Services Supplies & Expense	600 750
To: 4-46501	Faculty/Student Research, Cox Personal Services	1,190
To: 4-46601	Faculty Research, Price Supplies & Expense	725
To: 4-46602	Faculty Research II, Thompkins Personal Services Supplies & Expense	1,340 950
To: 4-46700	Always A River Project Supplies & Expense	289
To: 4-46900	SCIPPE Project Supplies & Expense	500

2. Transfer and Appropriation of Funds

From: 1-16220	University Relations	
To: 1-14100	Recreation & Intramurals Personal Services	60
From: 2-22000	Extended Services Revolving Fund	
To: 1-10900	Extended Services Capital Outlay	15,428
To: 1-10910	Continuing Education Capital Outlay	187

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTION

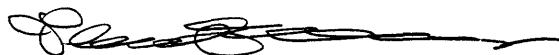
On a motion by Mr. Swan, seconded by Mr. McKenna, the following personnel action was approved.

1. Approval of Early Retirement

Emmet D. Edwards, Associate Dean of the School of Business and Associate Professor of Business, in accordance with the early retirement policy, has requested early retirement effective June 30, 1993, including leave with pay for the period of January 1, 1993, through June 30, 1993. Severance pay based on 17 years of service to the University will be paid as of June 30, 1993.

There being no further business, the meeting was adjourned at 10:40 a.m.

Respectfully submitted,



Thomas F. McKenna, Secretary

MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

1992-93 Annual Meeting of the Board

July 10, 1992

The University of Southern Indiana Board of Trustees met in annual and regular sessions in the Sycamore Room of the Jasper Holiday Inn in Jasper, Indiana, on Friday, July 10, 1992. Present were Trustees Bruce Baker, Charles Combs, J. David Huber, Thomas McKenna, Joseph O'Daniel, Kristel Swan, Robert Swan, and Harolyn Torain. Also attending were President David Rice; Vice Presidents Donald Bennett, Sherrienne Standley, and Byron Wright; Vice President Robert Reid was represented by Associate Vice President for Academic Affairs M. Edward Jones; and Faculty Senate Chairperson Marlene Shaw.

There being a quorum present, Mr. O'Daniel called the meeting to order at 9:05 a.m.

Mrs. Standley took the roll call and read the notice of the annual meeting. There being a quorum present, she read the minutes of the 1991-92 annual meeting. There were no changes, and the minutes were approved.

Mr. Swan reported that the nominating committee, on which he, Mr. Combs, and Mr. Huber served, has submitted the following slate of officers for the 1992-93 year:

Chairman	Bruce Baker
Vice-Chairman/Chair, Long-Range	
Planning Committee.....	Percy Clark, Jr.
Vice-Chairman/Chair, Finance	
Committee.....	Charles Combs
Secretary.....	Thomas McKenna

Mr. Swan read into the minutes the statement of policy which was first presented by the Nominating Committee on July 2, 1987, to the Board of Trustees:

"It is the sense of the nominating committee that the leadership of officers of the Board of Trustees should be balanced between the elements of continuity and change -- *continuity* to provide a kind of stability in the officership of the Board; *change* to take advantage of the talents of the several members of the Board."

"To that end, without establishing maximum terms of office for any officer position of the Board, it is recommended that, at each annual election of officers, the Board consciously consider the values both of continuity and change for each officer position and of the development of new leadership among the Board and the university officers."

Mr. O'Daniel called for other nominations from the floor. There being none, he declared the nominations closed. Mr. McKenna moved to accept the nominating committee slate. The vote was unanimous.

Mr. O'Daniel expressed his appreciation to the Board for the opportunity to serve as chairman. He then passed the gavel to newly elected chairman Bruce Baker.

Mr. Baker reappointed Byron Wright as Treasurer and Sherrienne Standley as Assistant Secretary.

Mr. Baker appointed Harolyn Torain, Kristel Swan, and Thomas McKenna to serve on the Long-Range Planning Committee, with Percy Clark as chairman.

Mr. Baker appointed J. David Huber, Joseph O'Daniel, and Robert Swan to serve on the Finance Committee, with Charles Combs as chairman.

Mr. McKenna noted that he would offer a resolution in appreciation for the services of Mr. O'Daniel to be included in the July agenda.

Mr. Baker reported on the progress which has occurred during Mr. O'Daniel's tenure as chairman. He said the University has opened the Robert D. Orr Center, completed a ten-year strategic plan, acquired a new telecommunications system, completed administrative space in the lower level of the University Center bringing additional student services to that building. He added the University's portable classrooms were donated to the tornado-ravaged Petersburg, Indiana, schools, new bachelor's degree programs were approved in French, geology and occupational therapy and master's programs were approved in business administration, elementary education, psychology, social work, and liberal studies. Mr. Baker said the Health Professions Building has been designed and funded, an improved intersection for the campus has been kept on the public agenda, and the University has taken an active role in the management of student housing, all during which the institution's enrollment grew from 5,713 to 7,021, an 18 percent increase.

There being no further business, the annual meeting of the University of Southern Indiana Board of Trustees was adjourned at 9:25 a.m.

**CAPITAL IMPROVEMENT
BUDGET REQUEST
1993-95**

Submitted to the
Commission for Higher Education
and the State Budget Agency
State of Indiana

August 1, 1992

**UNIVERSITY OF
SOUTHERN INDIANA**

UNIVERSITY OF SOUTHERN INDIANA

PROJECTED ENROLLMENT AND SPACE NEEDS 1991 - 2001

Year	Enrollment* Head Count	FTE	Space Needs ASF	Projected Additional Space ASF	Available ASF	Deficit ASF
Actual						
1991	7,021	4,766	524,260		397,626	126,634
1992	7,343	4,982	548,020		397,626	150,394
1993	7,698	5,216	573,760		397,626	176,134
1994	8,070	5,463	600,930	89,606 a	487,232	113,698
1995	8,440	5,707	627,770	70,364 b	557,596	70,174
1996	8,651	5,839	642,290		557,596	84,694
1997	8,867	5,975	657,250	40,000 c	597,596	59,654
1998	9,089	6,113	672,430		597,596	74,834
1999	9,317	6,251	687,610	24,400 d	621,996	65,614
2000	9,550	6,394	703,340		621,996	81,344
2001	9,788	6,535	718,850	60,000 e	681,996	36,854

- a Health Professions Building - 1994
- b General Purpose Classroom Building - 1995
- c Instructional Resource Center - 1997
- d Physical Activities Center Addition - 1999
- e Performing Arts Center - 2001

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Budget Request for 1993-95 is detailed on Schedule A and requests approval and funding for a new General Purpose Classroom Building, requests approval to construct an addition to the University Center Building, and requests approval and funding for several general repair and rehabilitation and infrastructure projects. The University Center Building addition will be funded from non-state funds. The request for capital improvements approval and funding follows:

SPECIAL REPAIR AND REHABILITATION

No requests for Special Repair and Rehabilitation projects for 1993-95.

ACQUISITIONS

No requests for Acquisitions for 1993-95.

MAJOR EQUIPMENT

No requests for Major Equipment for 1993-95.

GENERAL REPAIR AND REHABILITATION AND INFRASTRUCTURE

This Capital Improvement Budget Request asks for funding and approval of several general repair and rehabilitation projects totalling \$650,000. The repair and rehabilitation projects planned to be undertaken in this biennium include replacing the roof systems on the Atheneum Building and two historic buildings in New Harmony, rehabilitating the Administration Building corridors and Physical Activities Center locker and shower rooms, replacing decayed logs on four historic structures, improving air ventilation in teaching laboratories for the Art Department and the working environment for the Publications Department, and refinishing the exterior siding of the Science Center and Administration Buildings. Infrastructure repair and rehabilitation projects include Phase III of repairing the utility tunnel pipe support racks, correcting problems with the heating water piping system, repairing pedestrian walkways and adjoining planter structures and replacing high voltage electric switchgear in the utility tunnels damaged by water seepage and high humidity. The General Repair and Rehabilitation and Infrastructure funding requested, along with funds from other sources, will help to keep deferred maintenance to a minimum and the campus in a satisfactory condition.

NEW CONSTRUCTION

Two projects are requested for approval for planning and construction during the 1993-95 biennium, the construction of a General Purpose Classroom Building and an addition to the University Center Building.

The General Purpose Classroom Building project will provide classroom and faculty offices now needed for present student enrollment. Many of the liberal arts faculty, curriculum, and laboratories will be housed in this building. The building project is expected to consist of 106,950 gross square feet, 70,368 assignable square feet and cost approximately \$12,840,00. An additional centrifugal chiller to cool the building will be installed in the central heating and cooling plant and the cost is included in the estimated building cost.

The University Center building, constructed in 1974, has served our students well for the past eighteen years, but the number of students enrolled and using the facilities has exceeded the space available to provide the services they need. The project to expand the University Center Building will provide space now needed for student activities, functions and food service. Approval to plan and construct the addition using non-state funds is requested.

The Capital Improvement Budget Request Schedules A through F are following on the next pages.

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE A

SUMMARY OF CAPITAL BUDGET REQUEST FOR 1993-95

Capital Budget Item	Budget Agency Number	Institutional Priority Ranking	Total Budget Request	Funding Source	
				State Cost	Non-State Cost
I. General R & R and Infrastructure			\$650,000	\$650,000	
Thirteen (13) Projects					
II. Special R & R					
None					
III. New Construction					
General Purpose Classroom Building	G-0-93-1-01	1	12,840,000	12,840,000	
University Center Building Addition	G-0-93-1-02	2	4,100,000		\$4,100,000
IV. Acquisitions					
None					
V. Major Equipment					
None					
VI. Other					
None					
VII. GRAND TOTAL			\$17,590,000	\$13,490,000	\$4,100,000

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE B

CAPITAL IMPROVEMENT PROJECT REPORT

1993-95

Project Title	Budget Agency Number	Project Size (GSF)	Total Project Cost	State Appropriation	Bonding Authority	Gifts/Grants	Lease/Purchase	Other Funds
PART I. PROJECTS COMPLETED DURING 1991 - 93 BIENNIUM								
I. General R & R Five (5 Projects)			\$157,568	\$157,568				
PART II. PROJECTS IN PROGRESS AT BEGINNING OF 1993 -- 95								
I. New Construction Health Professions Building and Central Chiller and Boiler Plant Addition	G-0-91-1-01		\$14,540,000	\$14,540,000				
PART III. PREVIOUSLY AUTHORIZED PROJECTS YET TO BE SUBMITTED FOR APPROVAL								
NONE								

UNIVERSITY OF SOUTHERN INDIANA
SCHEDULE C
TEN-YEAR CAPITAL IMPROVEMENT PLAN (BUILDINGS)

	NEAR TERM 1993 - 1995			MID-TERM 1995 - 1999			LONG TERM 1999 - 2003		
	Projected State Amt.	Funding Other Source	Space Change A.S.F.	Projected State Amt.	Funding Other Source	Space Change A.S.F.	Projected State Amt.	Funding Other Source	Space Change A.S.F.
I. Major R & R									
1. Child Care Center				\$300,000	\$300,000	N.A.			
2. Administrative Services Building						N.A.			
II. New Construction									
1. General Purpose Classroom	\$12,840,000		70,368						
2. University Center Addition		\$4,100,000	30,370						
3. Instructional Resource Center				\$9,000,000	\$1,500,000	40,000			
4. Student Resident Life Center						12,000			
5. Physical Activities Center Addition				\$3,600,000		24,400			
6. Performing Arts Center							\$12,000,000	60,000	
7. Parking Structure							\$4,000,000	N.A.	
III. Acquisitions									
None									
IV. Lease									
None									
V. Terminations									
1. Children's Center						(1,766)			
2. Radio Center						(2,682)			
3. Grounds Center						(2,042)			
4. University Theatre									(5,200)
TOTAL	\$12,840,000	\$4,100,000	100,738	\$12,900,000	\$1,800,000	69,910	\$12,000,000	\$4,000,000	54,800

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE D

TEN-YEAR CAPITAL IMPROVEMENT PLAN (LAND)

1993-95

Budget Agency Number	Project Size (GSF)	Total Project Cost	State Appropriation	Bonding Authority	Gift/Grants	Lease/Purchase	Other Funds
<p>I. Acquisitions None</p> <p>II. Lease None</p> <p>III. Terminate None</p>							

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE E

DISPOSITION OF 1991-93 PLANNED PROJECTS APPEARING IN THE 1991-93 TEN-YEAR CAPITAL PLAN

	Project State Amount	Other Funding	Space Change	Disposition
I. Major R & R				
None				
II. Buildings				
Health Professions Building & Central Chiller & Boiler Plant Addition	\$14,540,000		122,000 G.S.F.	Construction To Start August, 1992
III. Acquisitions				
None				
IV. Major Equipment				
None				

1991-93 Projects

I. Major R & R

None

II. Buildings

Health Professions Building &
 Central Chiller & Boiler Plant
 Addition

III. Acquisitions

None

IV. Major Equipment

None

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE F

EXPECTED UTILIZATION OF 1993 - 95

GENERAL REPAIR AND REHABILITATION FUNDING

	Expected Biennial Expenditure	Explanation of Multi-Biennium Projects
A. Roof Replacement	\$70,000	N/A
B. Interior Renovation	130,000	N/A
C. Exterior Renovation	110,000	N/A
D. Health and Safety	<u>55,000</u>	N/A
SUBTOTAL	365,000	
E. Infrastructure	<u>285,000</u>	N/A
TOTAL	\$650,000	N/A

A. Roof Replacement
B. Interior Renovation
C. Exterior Renovation
D. Health and Safety
SUBTOTAL
E. Infrastructure
TOTAL